

Rights to request the Local Authority (LA) reconsiders the decision around the Individual Development Plan

There are some reasons why the school will make a referral directly to the LA:

- They are unable to decide about Additional Learning Needs (ALN) / Additional Learning Provision (ALP) for your child.
- They feel unable to provide the ALP that your child needs.

This is usually done within 20 school days of them becoming aware of your child's potential ALN. The school will discuss this with you and will inform you that it is making a referral to the LA.

The LA will hold a fortnightly ALN Panel where these cases will be discussed

and you will be informed of the LA decision in writing.

There are some situations when the LA will automatically maintain the IDP:

- If your child is dual registered, for example they might attend a pupil referral unit (PRU).
- If your child is looked after by the LA.

If this applies to your child, you will be informed in writing of the reasons why.

Appealing a school decision

You have the right to ask the Local Authority (LA) to reconsider the schools' decision around whether or not your child has ALN and around the content of their Individual Development Plan (IDP).

It would be best to discuss this with the school directly in the first instance to see, however if you are still dissatisfied, you can contact the LA directly.

The Local Authority Statutory Team oversees the IDP process and will be

available to discuss the appeal process on;

LEIStatutoryTeam@caerphilly.gov.uk

If your child attends a school in England, you can still request that the English LA that maintains the school they are attending, maintains the IDP. You would need to contact that LA directly to make the request.

